

## COLD / ERM

### What It Is

OnBase® COLD (Computer Output to Laser Disk) is the ideal solution for managing the storage of reports, statements and invoices, or virtually any document that originates as host-generated data. By storing information on inexpensive electronic media, OnBase COLD reduces and often eliminates the need to store reports on paper, microfilm or microfiche. Among the most cost-justifiable of all document technologies, COLD saves money by reducing printing and storage costs, and increases productivity by streamlining filing and retrieval.

OnBase COLD automatically identifies, compresses and indexes reports and statements that are output from computer systems as printed, COM or text files. COLD, sometimes referred to as Enterprise Report Management (ERM), invariably results in faster storage and retrieval of information and significant cost savings over paper and micrographic equipment and supplies.

OnBase COLD supports the ASCII text file format. With the addition of optional COLD filters, OnBase offers capability for importing PCL, AFP or DJDE file types.

OnBase Advanced COLD, a high-performance version of OnBase COLD, employs multi-threaded processing to accommodate large volumes of files. By taking full advantage of multiprocessor workstations and optimally balancing available system resources, this module processes typical reports at more than several GB per hour. Advanced COLD also offers the additional feature of column indexing, which allows for quicker text searching of very large text documents.

### How It Works

Users have the option of configuring a COLD process in the Configuration module, or via the Visual COLD menu option in the OnBase Client. Visual COLD allows users click and drag functionality for identifying keywords and ID strings, while viewing sample document pages. All COLD processing and retrieval is accomplished through the OnBase Client. Users retrieve COLD documents through several powerful retrieval methods: Retrieval Dialog Box (Keyword Searching), Foldering, Custom Query, Text Search, Cross-Referencing and Workflow. When users retrieve COLD documents, they have the ability to make these documents available for online access, delivered via fax or e-mail, or enabled for use with front-office systems such as customer service and electronic statement presentment (ESP). Combined with other OnBase modules like OnBase Document Imaging, OnBase CD-ROM Publishing, and the OnBase Web Server, it allows data processing departments and service bureaus to provide a full range of electronic data services to their customers and employees.

### Who Will Benefit

Organizations in any industry that have requirements to archive large volumes of text-based reports generated by third-party applications or legacy systems and thus reduce printing, storage or microfilm/microfiche costs. Reports and their keywords can be easily imported into OnBase and made available for immediate retrieval using the OnBase Client application.

### Technical Features

- Includes text search capability across multiple document types
- View on screen as plain text, green bar, or with image overlays
- Provides the capability to poll or schedule COLD jobs
- Supports several types of string identification to streamline processing
- Supports multiple types of computer output via configurable input filters
- Imports Metacode converted into ASCII or PCL (requires a third party utility)
- Offers column indexing to increase search and retrieval performance when searching for strings such as account numbers, invoice numbers and names within large documents (10,000+ pages)

### Business Benefits

- Incorporates powerful cross-referencing to other COLD, image or application documents
- Enables customization to your business environment through point-and-click configuration, without programming.
- Reduces printing, paper storage and distribution costs
- Increases productivity through text searches

### System Requirements

- Windows 98, NT, 2000, or XP
- SQL Server 7 or greater
- Oracle 8i: v 8.1.7.2 or greater
- Oracle 9, 9i
- Sybase SQL Server v11.5  
Sybase SQL Anywhere 5.5.04, 7.0.0 to 7.0.3 and 8.0 (No 6.0.X releases))

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