

## Lotus Notes® E-mail Integration

### What It Is

The OnBase Lotus Notes® Integration enables a Lotus Notes user to store e-mail messages and attachments in the OnBase document management system through the familiar Lotus Notes interface.

### How It Works

E-mails and/or attachments can be imported utilizing a Lotus Notes Action. The user selects the e-mail for import and then clicks the Import into OnBase Action. The OnBase Import Dialog then appears prompting the user to select a document type and enter the appropriate keywords. Once the import is complete the copy of the document is available in OnBase, while the original is left in Lotus Notes.

### Who Will Benefit

Organizations in manufacturing, insurance, financial services, healthcare, distribution and many other industries can benefit from using OnBase in conjunction with Lotus Notes. E-mail and attachments can be quickly and conveniently archived. Not only will the e-mail documents be available immediately to other OnBase users, but the documents also can be incorporated into Workflow activities for action and follow up.

### Technical Features

- Documents archived into OnBase and still available in Lotus Notes.

### Business Benefits

- Familiar interface, reduced training costs
- Puts indexing in the hands of those most familiar with documents
- E-mail and attachments immediately available in the enterprise
- Documents can initiate or participate in OnBase Workflow

### System Requirements

- Lotus Notes R5
- OnBase Lotus Notes E-mail Integration License
- OnBase Client License
- OnBase Core Services 4.3.6.4
- Supported SQL Database (SQL Server 7/2000, Oracle 8+, Sybase SQL Server 11.5, Sybase SQL Anywhere 5.5.04/7.0.1)